



BOXTRANS LOGISTICS (INDIA) SERVICES PVT. LTD.

Customer Care Executive: 2 Positions (Ref. Code – BD 03)

Experience: 3-5 years **Age Profile:** Around 30 years

Qualifications:

- Graduate. Sales or Marketing background will be preferred.
- Computer literate-Working knowledge of MS OFFICE-Strong data analysis skills required.
- Background in Shipping / Logistics or MNC marketing and Sales will be preferred.
- Strong Communication Skills and command over spoken and written English.

Profile:

- Supporting Marketing Managers in updating Customer Base list using in-house Business Networks, Cold Calls, Links with existing customers, Trade Directories, and Corporates strong on Identified Commodities / Locations etc.
- Handling all customer feedback on commercial matters, including customer complaints.
- Coordinating with Operations department to provide customer feedback and information on arrivals, dispatches, cargo tracking etc.
- Support on issues related to Publicity and Sales Promotion.